SUNDAY NURSERY CARE PROVIDER
FOLLEN CHURCH
Job Description

Hire Date
September 2023

Hours and Pay:
Sundays, approximate hours are 10:15 am-11:50 am; paid $40-45 per diem, depending on experience and education

Position Summary
The Nursery Care Provider is responsible for the care of children in the Sunday Nursery program while their parents attend church. Children are generally aged 0-4 during the church year, and under 8 years during child care offered in conjunction with special services. Option to work during summer Sundays as well.

Essential Functions
- Prepares for and serves as lead caregiver for the Nursery during Sunday Services, and coordinates childcare for occasional other dates when services are held without religious education (RE) classes
- Creates and maintains safe environment for nursery-aged children
- Provides a warm and welcoming atmosphere for both nursery-aged children and their parents
- Manages and maintains records and resources related to nursery and Sunday childcare
- Works with the Director of Religious Education (DRE) to coordinate Nursery/Childcare logistics and systems

Core Competencies
- **Relationship Oriented**: Possesses a warm, positive attitude; connects well with children, parents, church members, is compassionate and caring.
- **Mission Ownership**: Demonstrates understanding and full support of the values, beliefs, mission, and vision of the congregation; respects Unitarian Universalist principles
- **Understanding of Child Growth and Development**: Has an understanding how infants and toddlers grow and develop physically, cognitively, and socially; is responsive to a child’s developmental needs; and able to pull in resources to try to meet needs.
- **Integrity and Trustworthiness**: seen as trustworthy; practices direct, honest, and transparent communication; keeps confidences; is reliable; does what they say they’ll do.
- **Interpersonal Skills**: Establishes good working relationships with all others who are relevant to the completion of work; builds appropriate rapport; considers the impact of their actions on others; uses diplomacy and tact; avoids communication triangles.
Qualifications

Some training and/or experience in early childhood development and care is desirable
A successful “Trusted Employee” background check is required
Conversant in English
Legally permitted to work in the U.S.

Salary/Wages

To be determined at hire, and reviewed annually

Physical Requirements

Able to hold and pick up young children, and sit on the floor
Able to lift 40 lbs

Follen is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

To apply for this position, please send a letter of interest and resume to humanresources@follen.org