

**FOLLEN COMMUNITY CHURCH
DIRECTOR OF MUSIC, INTERIM, ADULT CHOIR
JOB DESCRIPTION**

Applications may be sent to: follenmusicdirector@gmail.com.
Digital format only, including all audio/visual material.
Please include three professional references.

Music director, interim, senior choir

Reports to: Minister

Effective: August 1 or as soon as available

Status: Part time, *15 hours per week distributed over one evening adult choir rehearsal (preferably Tuesday), Sunday mornings and weekly Monday staff commitments from 12-4 p.m.*

Compensation and Benefits: commensurate with experience.

Vision: The Follen community is brought together by the power of music-making, through which we build meaningful relationships, grow in spirit, and find joy and solace.

Mission: The mission of the Music Director of the Adult Choir is to strengthen Follen's Unitarian Universalist community through the spiritual practice of making music, by offering to the congregation the gift of music as a profound way to connect with the holy and with humanity. This person will create musical opportunities for all interested adults, and will collaborate with the minister, staff and lay leaders to create cohesive worship services and carry out programming. The music at Follen will be often eclectic, always mission driven, and always excellent.

Essential Functions:

- Collaborate creatively with the Minister to choose music, for the congregation and for the choir for weekly Sunday morning worship services that aligns with UU values, the worship theme, and the service itself. The Director of the Adult Choir resources, prepares, and rehearses, on time and on budget, the appropriate quantity and quality of music in each service. The adult choir rehearses one weekday night as well as Sunday mornings before services, and typically sings 2-3 Sundays per month.
- Develop and manage volunteers, hire and supervise section leaders and accompanists as needed to support the overall organization and management of the senior choir.
- Direct the Adult Choir, which is open to all adults, in all rehearsals, activities, and celebrations, which includes both special performances (currently twice a year Music Sundays), and weekly worship services. Direct section leaders and soloists as needed. Select and orient new choir members, and create a welcoming, joyful environment. Nurture a love of music, singing, and community.

Minimum Qualifications

Education: Bachelor's degree or equivalent experience required.

Licensure: CORI check required.

Demonstrated musical knowledge and ability, as well as leadership and social skills.

Physical Requirements:

- Able to move freely in and out of different settings.
- Able to speak and hear in the public forum, groups, and one-on-one settings.
- Able to see and use printed music, computer screens and other web-enabled devices.

Core Competencies:

Mission ownership: Demonstrates understanding and full support of the Unitarian Universalist mission, vision, values, history and beliefs of the congregation; consistently behaves in a manner congruent with these UU values; can collaborate with minister to create worship in that aligns with UU values.

Interpersonal relationships: Relates well to people; builds effective and constructive rapport and relationships; considers the impact of his/her actions on others; communicates a sense of availability, warmth, openness and approachability; supports a culture of welcoming and connection in the life of the congregation; creates an environment that others want to participate in; avoids communication triangles.

Technical Expertise: Acquires and demonstrates the technical skills required to proficiently execute the essential functions of the job; understands which skills are lacking and seeks to develop those skills; continually works toward the mastery of technical proficiency.

Creativity and Innovation: Generates new ideas; makes new connections among existing ideas to create fresh approaches; takes acceptable risks in pursuit of innovation; learns from mistakes; has good judgment about which creative ideas and suggestions will work.

Motivating Others: Creates a climate in which people want to do their best; can motivate employees, volunteers and members; empowers others; invites shared input and decision making; makes each individual feel that his/her work is important.

Team Orientation: demonstrates interest, skill and success in team environments; is regarded as a team player; promotes group goals ahead of personal agendas; creates strong morale and spirit in his/her team; defines success in terms of the whole team; creates a feeling of belonging and pride in the team. Keeps the larger picture in mind when attending to individual needs.

