

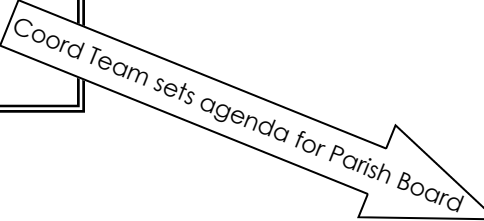
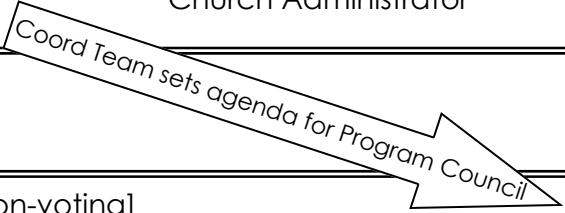
Follen Governance Task Force Structure of Proposed By-Laws

The Community	Friends
<p>Members Adult - Over 18 Youth - Under 18; Coming of Age Graduates</p> <ul style="list-style-type: none"> • Approved by Parish Board • Elect Lay Leaders and Nominating Committee • Call or recall Minister[s] • Approve Annual Plan and Annual Budget [Adults only] • Provide financial support and volunteer service 	<ul style="list-style-type: none"> • Provide financial support and volunteer service

Coordinating Team [4]
Responsible for facilitating process, action and decision-making by directing all matters to the appropriate group or person as defined in by-laws.
 Program Council President Parish Board Chair
 Parish Minister Church Administrator

Collaborate on Leadership Development

Nominating Committee [6]
 Six members: 2/yr for 3-year terms



Program Council [9 voting, 5 non-voting]
Responsible for management and implementation of all church programs, preparation of Annual Plan and Annual Budget.

President [1-yr term]
 Vice President [1-yr term]
 Action Team Leaders [7]
 Secretary* [1-yr term]
 Parish Minister*
 Director of Religious Education*
 Music Director*
 Church Administrator*

*Non-voting

Action Teams
Empowered to act independently, consistent with legal, financial, and policy limits

Buildings & Grounds: B & G, Landscaping, Space Management/Furnishings
Financial & Human Resources: Finance, Personnel, Stewardship, Fundraising Events, Treasurer
Membership: Membership, Newcomers, Communications, Social Events, Welcoming Cong.
Pastoral Care: Lay Ministry, Covenant Group Steering, Volunteer Service Network, Ministerial Relations
Religious Education: RE, youth groups, all special programs
Social Justice: Social Concerns, Partner Church, Interfaith Outreach, Women's Lunch Place, Urban Ministry, Denominational Affairs
Worship & Music: Worship, Music

PARTNERSHIP

Parish Board [7 voting, 2 non-voting]
Responsible for defining policies, financial oversight, long-term planning and long-term development, approval of legal contracts. Collaborates with PC to assure that Annual Plan & Annual Budget align with long-term plans.

Chair [2-yr term] Reps at Large [3, 1/yr for 3-yr terms]
 Vice Chair [2-yr term] Parish Minister*
 Treasurer [2-yr term] Clerk* [2-yr term]]
 Trustee

*Non-voting

Trustees
3 members, 1/yr for 3-year terms. Control and manage investment of permanent funds.